

ERTEX 2025 Exercise Plan



**Emergency Radio Team Exercise for the
Ministry of Emergency Management and Climate Readiness and EOC Radio Rooms in BC**

Preface

The Provincial Emergency Coordination Centre (PECC) radio room will be facilitating a radio exercise called Emergency Radio Team EXercise (ERTEX) on Wednesday, February 4, 2026. The exercise will be a province-wide exercise open to any PREOC, PREOC Extension or EOC¹ radio room in the Province.

This Exercise Plan gives participants the information necessary to observe or participate in this operations-based functional exercise which focuses on the PECC radio room's equipment, emergency response documentation, policies, and procedures.

Some exercise material is restricted and is intended for the exclusive use of the Exercise Coordinator, the Exercise Design Team and Controller/Evaluators. This document, however, is not restricted and can be viewed by anyone.

The information in this document is current as of the date of publication and is subject to change as dictated by the ERTEX 2025 Exercise Coordinator.

Document Information

The title of this document is ERTEX 2025 Exercise Plan. For more information, please consult the Exercise Coordinator.

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List of Acronyms and Terms

CRD – Capital Regional District
ECC – Emergency Contact Centre
EMCR – Ministry of Emergency Management and Climate Readiness
ENDEX – End of Exercise
EOC – Emergency Operations Centre
EPC – Emergency Program Coordinator
ERC – Emergency Radio Coordinator
ERTEX – Emergency Radio Team EXercise
HF - High Frequency

¹ EOC radio rooms would work with their designated PREOC or PREOC Extension Radio Room

HIC – Ham In the Community
Hotwash – Exercise Debrief
ICS – Incident Command System
Infohub – Central location for sharing and gathering information
Inject - a pre-planned, simulated event
PECC – Provincial Emergency Coordination Centre
PEMO – Peninsula Emergency Measures Organization
PREOC – Provincial Regional Emergency Operations Centre
PSLV – Public Safety Lifeline Volunteers
SIMCEL – Simulated cell
SME – Subject Matter Expert
STARTEX – Start of Exercise
UHF - Ultra High Frequency
VHF - Very High Frequency
VIC – Vancouver Island Coastal
WARA – Westcoast Amateur Radio Association
Winlink – software to allow email over radio

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SECTION 1: GENERAL INFORMATION

Hi-Level Exercise Description

A radio exercise called ERTEX (Emergency Radio Team EXercise) 2025 will take place on Wednesday, February 4, 2026, from 0900-1300. Participants will have a staggered start and end time which will vary from one participant group to another. Demobilization will take place after the ENDEX and an online hotwash will take place between 1400-1530 the same day.

The scenario will be an atmospheric river event for the South Coast PREOC/PREOC Extension, and a wind event for the Southern Interior PREOC Extension and North PREOC/PREOC Extensions.

EOC radio rooms in the Capital Regional District will also have a secondary scenario of a shallow magnitude 7.0 earthquake along the Leech River Fault added to the weather event.

The provincial training task number that will be used for this exercise is TTN25-134. This task number is for WorkSafe and liability coverage only. There is no expense reimbursements associated with this training task number.

Exercise Design Team

The Exercise Coordinator (Neil Townsend) has the overall responsibility for planning, coordinating, and overseeing all exercise functions.

An Exercise is complex and to conduct an effective Exercise, subject matter experts (SMEs) take part in exercise design, planning, control and evaluation. The ERTEX 2025 Exercise Design Team is comprised an exercise coordinator (Neil Townsend), assistant coordinator (Sandra Guadagni) and SMEs who are radio volunteers from various radio rooms in the CRD:

- Bill Acosta – Capital Regional District HQ
- Daryl Cowden – City of Victoria
- Nic Filpula – Capital Regional District HQ
- Loren Greig – City of Victoria

The scope of the Exercise Design Team will involve communication between:

- The PECC radio room and PREOC/PREOC Extension radio rooms.
- The South Coast PREOC Extension and EOC radio rooms in the Vancouver Island Coastal Region.
- A SIMCEL of “Hams in the Community” calling in simulated damage reports to CRD EOC radio rooms.
- A SIMCEL of “Hams in the Community” simulating convergent volunteers in the CRD area with the local radio club Westcoast Amateur Radio Association (WARA) gathering the convergent volunteer information.

Background

Note: Due to the BC Government labour dispute, this exercise was rescheduled from its original Oct 29, 2025 date to February 4, 2026. Since the new date falls under the 2025/2026 fiscal year, the exercise name will remain as ERTEX 2025.

The radio room at 2261 Keating Cross Road in Saanichton provides emergency communications for both the South Coast PREOC Extension and the Provincial Emergency Coordination Centre (PECC). For simplicity, this radio room will be referred to as the Keating radio room.

After the Coastal Response Exercise in 2016, the Keating radio room has been running yearly radio exercises with EOC radio rooms in the Vancouver Island Coastal Region. The complexity of the exercise in the first couple of years was only making voice radio contact. Over the years, this has changed.

In recent exercises, voice messages are secondary with most of the radio traffic being Winlink data messages created by the exercise design team simulating Emergency Program Coordinators (EPCs). In some EOCs, Emergency Program staff have sent ad hoc messages in addition to the timed messages from the simulated EPC.

In the Capital Region District, we also have a SIMCEL simulating hams in the community reporting damage and requesting first responder assistance from local authority EOCs via their radio room since regular comms are impacted and they cannot reach 911. The SIMCEL also simulates convergent volunteers.

The exercise participants are at different levels. To help clarify the expectations of the participants, each participant will be assigned an ERTEX exercise experience level to indicate what is expected from them.

There are four levels of ERTEX exercise experience with a possible sub-level for Intermediate or higher. The level is dependent on previous ERTEX experience and participant involvement in this year's exercise. The level does not denote the maturity of the radio room operators nor involvement in other exercises. "Plus" levels indicate the participant is running a parallel exercise or are receiving messages from a SIMCEL.

- Novice – First time participating in ERTEX. Participants perform a voice radio check. If capable, they send one or more data messages from a simulated EPC.
- Intermediate – Participants send a handful of data messages from a simulated EPC. Voice is used to confirm important data messages have been sent.
- Advanced – In addition to Intermediate injects, EOC staff also create their own ad hoc messages and resource requests.
- Expert – Exercise injects and messages are solely created by the EOC staff.

Purpose of Exercise

The main purpose of this exercise is to test the Keating radio room's emergency response equipment, documentation, policies, and procedures in a simulated event. It is hoped this exercise will surface any gaps or deficiencies in those processes.

EOC radio rooms in the VIC region are invited to participate in this exercise to not only help test the Keating radio room's capability and volume capacity but for the EOC radio rooms to test their own capability and capacity to communicate with the provincial radio room by voice and data radio.

EOC radio rooms are also encouraged to run their own local exercise in parallel to this one to test their policies and procedures for PSLV callout and any additional emergency communication tasks they want to practice like establishing a radio link to a reception centre or setting up a mobile command post for example.

A local radio club, the Westcoat Amateur Radio Association's (WARA) is also invited to participate in this exercise to act as an Infohub for the Capital Regional District area.

Scope of Exercise

The primary participants of this exercise are the Keating radio room, VIC Region EOC radio rooms, WARA and PREOC and PREOC Extension Radio Rooms. Neither the local authority EOC radio rooms nor WARA will be evaluated by the ERTEX 2025 exercise design team. Having said that, any feedback received regarding potential areas of improvement will be passed along. Local Authority EOCs and WARA are encouraged to self-evaluate their own performances during this exercise.

This year PREOC and PREOC Extension radio rooms will receive timed injects from the exercise design team to contact the Keating radio room by voice as well as send two Radio Room Readiness Reports (at sign-on and at sign-off) and two Resource Requests (by a Winlink gateway).

The scope of this exercise does not extend to the EOCs outside of the VIC Region. Station Managers at the other PREOC and PREOC Extension radio rooms are encouraged to create and run a parallel exercise with EOC radio rooms in their jurisdiction. This would be similar to what is done each Wednesday evening and would hopefully include:

- Timed injects of Resource Requests being sent to the PREOC
- Timed Voice radio checks
- Hams in the Community SIMCEL calls to the EOCs (optional)

Ministry staff a Keating invited to observe and participate in the exercise if they wish. Their role would be to respond to incoming messages from the EOC, PREOC and PREOC Extension radio rooms and create outgoing responses to those incoming messages. None of the messages are to be actioned by staff except for one resource request for radio volunteers which they will work with the Radio Room Lead to fill.

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Exercise Participants

The following radio rooms have been invited to participate in the ERTEX 2025 exercise:

Radio Room Participant Description	Experience Level
Alberni-Clayoquot Regional District	Intermediate
Capital Regional District – HQ	Intermediate Plus
Capital Regional District – Juan de Fuca EA	Intermediate Plus
Capital Regional District – Salt Spring Island EA	Intermediate Plus
Capital Regional District – Southern Gulf Islands EA	Intermediate Plus
City of Colwood	Expert Plus
City of Langford	Intermediate Plus
City of Victoria	Intermediate Plus
Comox Valley Regional District	Intermediate
Corporation of the Township of Esquimalt	Advanced Plus
Cowichan Valley Regional District	Intermediate
District of Central Saanich	Intermediate Plus
District of Metchosin	Intermediate Plus
District of North Saanich	Intermediate Plus
District of Oak Bay	Intermediate Plus
District of Saanich	Intermediate Plus
North PREOC	Novice
North PREOC Extension - Smithers	Novice
North PREOC Extension - Terrace	Novice
Oceanside Emergency Program	Advanced
qathet Regional District	Intermediate
Regional District of Nanaimo South (CECA)	Intermediate Plus
Sooke	Novice
Strathcona Regional District	Intermediate
South Coast PREOC	Novice
Southern Interior Extension	Novice
Town of Sidney	Intermediate Plus
Town of View Royal	Intermediate Plus
Westcoast Amateur Radio Association	Intermediate Plus

Player Responsibilities

- Player safety is always paramount.
- Real-world emergencies will use the phrase “No duff” to indicate it is not part of the exercise.
- Real-world emergency actions take priority over exercise actions.
- All written communications made during the exercise will begin with the phrase, “Exercise”.
- All voice radio communications made during the exercise will begin with the phrase “Exercise, exercise, exercise”.
- Participants are to respond to the exercise events and information as if the emergency were real.
- In the CRD, “Hams in the Community” players (SIMCEL) will only provide information to the EOC radio room if they are asked specific probing questions.
- All volunteer participants should ensure they are following the PSLV code of conduct during exercise play (See Appendix D).

The Keating Radio Room

The primary location of the exercise will be at the Ministry of Emergency Management and Climate Readiness, 2261 Keating Cross Road in Saanichton. These instructions are specific for this location:

- Anyone without an access fob will need to phone the radio room at 778-698-8614 or call on the radio 146.580 MHz simplex with a 123.0 Hz transmit tone to gain access to the building.
- All participants without a fob must be escorted, sign-in at the Visitor desk and receive a visitor badge.
- All non-staff members must also sign in using the online Task Registration form.
- Exercise Design Team members (if not performing another role, will be wearing black and green vests to differentiate themselves from radio volunteers who will be wearing yellow Logistics vests.
- There is parking onsite, however the number of parking stalls is limited. If there are no available spaces, there is nearby street parking to the southwest of the parkade and short-term pay parking is available inside the parkade using the Honk application. There is no reimbursement for parking.
- If a given exercise inject is not understood, ask the Exercise Coordinator for further details or clarification.
- Maintain a radio log.
- There will be coffee/tea/hot chocolate and water/soft drinks provided for participants at the Keating venue and there are washrooms on site.
- You can bring your own snacks into the radio room.
- Immediately following the ENDEX there will be a break for lunch.
- Please bring your own lunch, which is to be eaten in the break room, not the radio room.

SECTION 2: EXERCISE DETAILS

Exercise Scenario

In the last two weeks of January 2026, the province sees heavy rainfall and very high freezing levels after an unseasonal prolonged cold spell. On Monday morning, February 2, 2026, a slow-moving Atmospheric River begins to drench the southwestern part of BC. By Wednesday morning, February 4, after two days and nights of continuous rain, a massive weather front hits the rest of the province resulting in high winds causing infrastructure and structural damage.

On southern Vancouver Island, rainfall amounts are in the 180-300 millimeter range overwhelming urban drainage systems causing local flooding in the Greater Victoria area and rock falls on the Malahat. In most of the Regional Districts on Vancouver Island, river flooding occurs resulting in the need for sandbagging and local evacuations. Wind warnings are also in effect for the wee hours of February 4 along with high streamflow advisories for most of Vancouver Island.

Vancouver metropolitan area on the mainland will receive up to 150 millimeters with North Vancouver receiving 200-250 millimeters which results in local flooding for many of the low-lying areas.

Emergency crews from BC Hydro have been working through the night on response operations. Several main traffic corridors have been closed in Victoria and Vancouver to avoid flooding, causing increased traffic on side streets during the morning commuter rush.

With the winds picking up, power outages start to increase and the landline and cellular systems on Vancouver Island become overloaded (including the 911 system due to a large volume of calls).

In addition to heavy rains and wind, temperatures have now increased with freezing levels rising above 2,000 metres, leading to rapid melt of shallow snowpacks at mid-elevation and contributing an additional 30 millimeters of run-off in most watersheds. At lower elevations, the frozen ground is unable to absorb the rain or snowmelt.

At 0700 hours, out of an abundance of caution, the provincial duty manager notifies the South Coast PREOC Extension radio Station Manager and asks if the Keating radio team can be deployed as a precaution due to the deteriorating weather conditions along with power and phone outages.

Capital Regional District only

EOCs in the Capital Regional District (CRD), will have an additional scenario pertaining to an earthquake event in addition to the weather event. The earthquake portion of the exercise is based on the scenario presented in the BC Earthquake Immediate Response Plan.

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At 1040 hours a magnitude 7.0 shallow crustal earthquake occurs along the Leech River Fault. The earthquake will start with a low, rumbling sound like that of a freight train, immediately followed by 20 seconds of violent shaking that knocks people located closest to the epicentre from their feet.

In downtown Victoria, taller buildings sway with the high intensity shaking. Unsecured objects fall or become dangerous projectiles. Roads crack and the ground ruptures in some areas. Buildings on softer soils lose support through liquefaction. Landslides and rock falls are generated in many areas, cutting off transportation routes. Several fires start throughout the impact area from damaged electrical power and gas lines. Some buildings collapse, many shift and crack.

Exercise Objectives

ERTEX 2025 focuses on evaluating emergency response documentation, policies, procedures and equipment at the Keating radio room and identifying areas for improvement. High-level objectives for the Keating radio room are:

- send and receive data messages per the prescribed documentation (Winlink Standard Templates and CMS Gateways for most messages and voice for tactical messages and bulletins).
- test voice nets with EOC radio rooms
- identify issues with documentation, policies and procedures.
- implement a plan to improve the documentation, policies and procedures.
- attempt to receive and reply to resource requests sent from all participating EOCs in the VIC Region via Winlink gateways.
- attempt to handle a high volume of messages quickly and accurately (capability and capacity).
- ensure radio operators stay safe by performing “Drop, Cover and Hold On” and count to 60 seconds during initial earthquake and any aftershocks.
- test out the 60m amateur voice net.

For local authority EOC, PREOC, PREOC Extension radio rooms and outside agencies) it is hoped they can use this opportunity to:

- become familiar with their own Emergency Plan.
- evaluate and identify issues with their own radio room emergency response documentation, policies and procedures (learn what needs to be done differently from today).
- implement a plan to improve upon their documentation, policies and procedures.

Exercise Play

The exercise will be conducted in a no-fault learning environment where systems, documentation and processes, not individuals, will be evaluated. The focus will be on evaluating equipment, checklists and training material with a desire for improvement.

The Master Scenario Event List (MSEL) is a list of all events that will take place during the exercise. These Exercise “Injects” are on a sequential timeline to keep the exercise flowing - they drive exercise play.

All EOC radio room leaders will receive an exercise package by email (sent to the ERC or designate) prior to the exercise. The package will contain details of any timed injects that pertain to each radio room.

Resource Requests are to be sent via Winlink gateways. Tactical messages are to be sent via voice indicating important Winlink messages have been sent.

There may also be additional unscripted ad hoc messages coming from the South Coast PREOC Extension staff or from EPCs present in the EOC radio rooms.

For EOCs in the Capital Regional District only, additional injects will be made from the SIMCEL simulating “hams in the community” requesting assistance or reporting damage. These injects will not be sent to the EOCs ahead of time and EOC radio rooms will need to respond to these calls for assistance in real time. These injects will include several items of information, such as inject time, intended recipient, responsible SIMCEL controller, a short description of the event and for many injects, a photo. For the “Hams in the Community” simulators, there will be an Expected Outcome component embedded into the MSEL document that will be used to record whether probing questions were utilized during the call.

Also, for EOCs in the Capital Regional District, when the earthquake occurs, it will be announced to those CRD EOCs monitoring the provincial net on 146.580 simplex with a 123.0 Hz transmit tone. At that time, all participants will be expected to respond as if it were a real event (Drop, Cover and Hold On).

The exercise will be played in real time, however, some events may be accelerated to meet exercise objectives.

Exercise Start, Suspension, and End

The Exercise Start (STARTEX) is at 0900 hours. The Exercise End (ENDEX) is at 1300 hours. There will be no announcements of STARTEX or ENDEX over the radio.

For a situation that is not part of the exercise, the phrase “No duff” will be used to indicate this is a real-world event not a scripted event for the exercise.

The following procedures should be used in case of a real injury or real-world emergency during the exercise:

- Anyone observing someone who is injured and requires an ambulance are to call 911 immediately then advise the Exercise Coordinator in person if you are at the Keating Radio Room or by telephone 778-698-8614.
- Inform the Exercise Coordinator your location, nature of injury and condition of patient. For privacy reasons do not disclose the patient's name over the air.
- If the injury does not require an ambulance, do not call 911 but advise the Exercise Coordinator using the number above.
- Depending on the nature of the event, the Coordinator may suspend the exercise and all exercise activities will immediately cease. Exercise play may resume once the real event has been addressed.
- If a real event occurs that affects the entire exercise, the exercise may be terminated at the discretion of the Exercise Coordinator.
- If any non-participating first responders (police, fire, ambulance) or actual media arrive on scene, players are to notify the Exercise Coordinator as soon as possible.
- No media are invited or expected during the exercise. If media does show up, participants are reminded of the PSLV code of conduct regarding not talking to the media.

Volume of Traffic to Expect During the Exercise

The following are projected radio traffic volumes for the participants:

- EOC radio rooms will be expected to transmit four to five Resource Requests to VE7PEP.
- PREOC and PREOC extensions will have four data messages to send.
- There may be additional unscripted messages with questions from the Keating radio room regarding the Resource Requests.
- There is about a one hour buffer added to exercise play to allow for natural delays and issues and to allow time for the province to respond.
- It is anticipated the Keating radio room will be processing approximately 100 incoming data message and 100 outgoing data messages (50 messages per hour).
- All messages may not be responded to at the time of ENDEX.

Reaching the Keating Radio Room

The majority of traffic being sent to the Keating radio room (VE7PEP) will be by data using Winlink CMS gateways. Voice will be used as a secondary means to confirm important data messages have been sent.

Any messages from the Keating radio room will be sent via Winlink CMS gateways.

In a hub-and-spoke model, Winlink peer-to-peer does not lend itself well to a many-to-one scenario (EOC to PREOC), therefore peer-to-peer will not be used in this exercise. Peer-to-peer

is perfect for EOC to reception centre but when there is a large volume of traffic in a wide-area event it is not very efficient.

Packet messages can be sent by VHF/UHF to a -10 node or the preferred method is using HF to connect to a more distant CMS gateway located outside of the stricken area. The Keating radio room callsign is VE7PEP.

If it is impossible for an EOC to connect to a gateway using RF, as a last resort, a connection via Telnet should be used.

Amateur HF Voice

The Keating Radio Room will have voice command nets on HF and VHF with a Net Control Station (see Appendix F). HF voice will be on 7.275 MHz LSB but will only be operational from 0900-1030 hours local time. If 7.275 MHz is in use or not usable due to interference, the alternate frequency is 10 kHz higher or 7.285 MHz LSB. If the 40m band is not usable, the alternate band is 80m or 3.735 MHz LSB with the alternate frequency being 3.745.

For those stations with 60m capability, there will be a short 60m net run on 5.3715 MHz USB from 1030-1045 hours local time with the alternate frequency being 5.4035 MHz USB .

Simplex VHF Voice

The VHF simplex frequency for EOCs close to the Keating Radio Room is 146.580 with a 123.0 Hz transmit tone. The backup simplex channel is the VHF call channel 146.520 with no tone. The Keating Radio Room will also be monitoring in the background some tactical frequencies as noted in Appendix F. We will be very busy in the radio room so there is no guarantee we will respond right away to calls made to us on a tactical frequency.

The radio room phone number is 778-698-8614 if you are experiencing any issues or have any questions during the exercise or send a text to 250-888-6407.

Demobilization and Hotwash

Immediately following the completion of exercise play, the Keating radio room will have a lunch break and demobilize.

At 1400 hours, the province will facilitate an online Hotwash using MS Teams. Details on the Hotwash call-in meeting will be sent out in an email to participants prior to the exercise.

The Hotwash is an opportunity for participants to voice their opinions on the exercise and their own performance and experience. The Hotwash is scheduled for 90 minutes. The Exercise Design Team will take notes during the Hotwash and include these observations in their analysis.

Exercise Team Debriefing

The Exercise Design Team members along with “Hams in the Community” SIMCEL and the Exercise Coordinator will attend a Debriefing meeting the week following the exercise.

During the debriefing, attendees will discuss their observations of the exercise in an open, no-fault environment to clarify actions taken during the exercise. “Hams in the Community” members and the Exercise Design Team should have completed their documentation by the time of the meeting and hand over their notes to the Exercise Coordinator as well as begin the analysis process outlining the issues to be included in the After-Action Report.

After-Action Report

The After-Action Report is the culmination of ERTEX 2025. It is a written report outlining the strengths and recommended areas for improvement identified during the exercise. The After-Action Report will include the timeline, executive summary, scenario description, outcomes, analysis and recommendations. The After-Action Report will be drafted by the Exercise Coordinator with input from the Exercise Design Team, “Hams in the Community” SIMCEL and submitted to the Regional Response Officer.

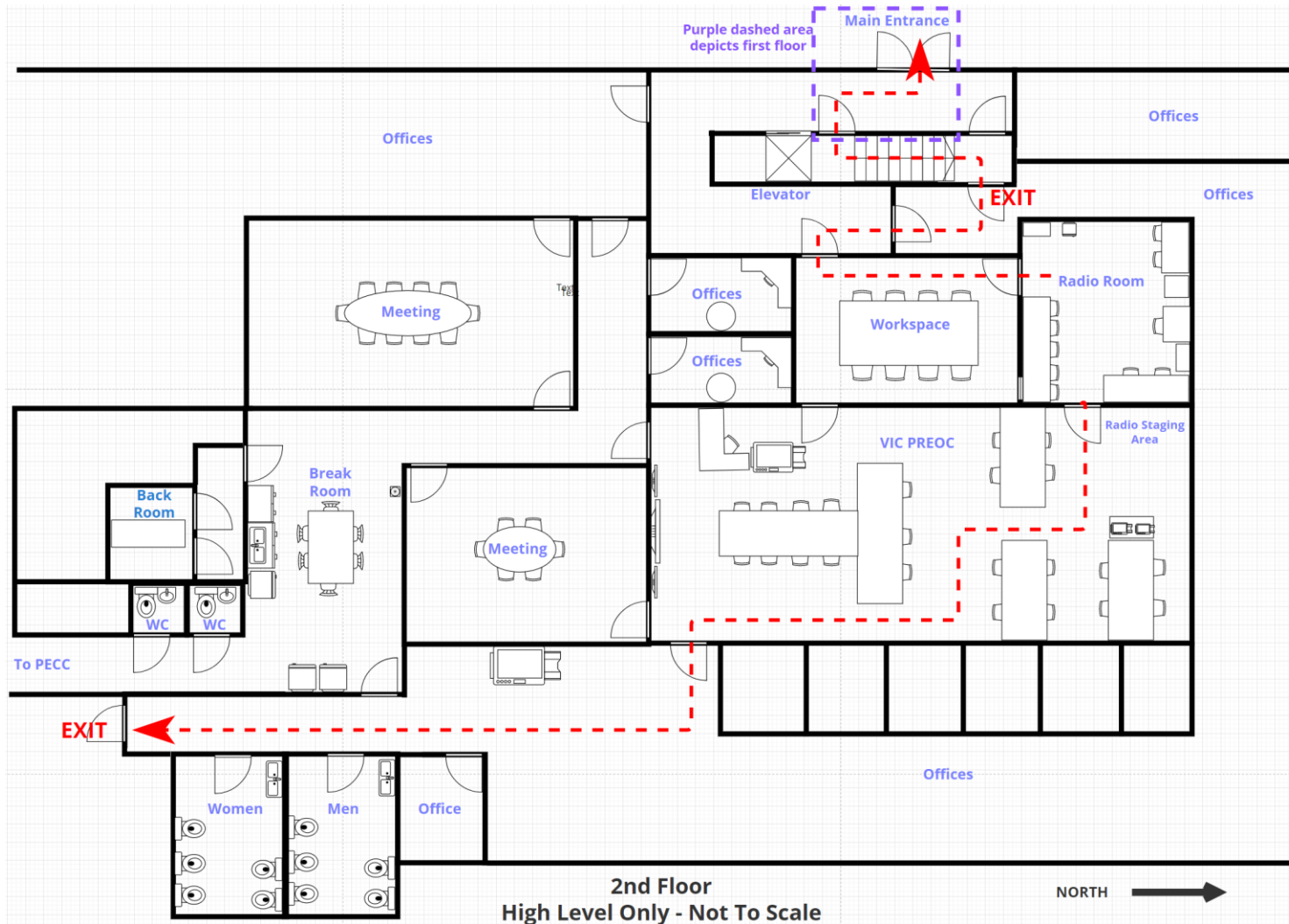
APPENDIX A: HIGH LEVEL EXERCISE SCHEDULE

Time	Activity
0900	Exercise Play Starts (STARTEX)
1040	Earthquake for CRD
1300	Exercise Play Ends (ENDEX) and demobilization begins
1300	Lunch starts
1400	Lunch Ends
1400	Hotwash Starts
1530	Hotwash Ends

APPENDIX B: DETAILED EXERCISE SCHEDULE

Time	Activity
0815-0830	Keating Radio Room volunteers arrive
0900	Exercise Play starts (STARTEX)
0900	Group 1 - PREOC and PREOC Extension radio rooms in Victoria, Surrey, Nelson, Prince George, Terrace and Smithers start
0900	Group 2 – Up Island EOC radio rooms start
1000	Group 3 – CRD EOC radio rooms (Langford, Colwood, View Royal, Metchosin, Central Saanich, North Saanich, Sidney) start
1030	Group 4 – CRD EOC radio rooms (Oak Bay, Victoria, Esquimalt, Saanich, CRD and EAs) start
1045	Group 1 - PREOC and PREOC Extension radio rooms in Surrey, Nelson, Prince George, Terrace, Smithers end
1045	HF Amateur Net Ends
1100	Group 2 – Up Island EOC radio rooms end
1245	Group 3 – CRD EOC radio rooms (Langford, Colwood, View Royal, Metchosin, Sooke, Central Saanich, North Saanich, Sidney) end
1245	Group 4 – CRD EOC radio rooms (Oak Bay, Victoria, Esquimalt, Saanich, CRD and EAs) end
1300	Exercise Play ends (ENDEX) and demobilization begins
1300	Lunch starts
1400	Lunch ends and Hotwash starts
1530	Hotwash ends

APPENDIX C: SITE MAP – 2261 KEATING CROSS ROAD



APPENDIX D: FREQ. FOR HAMS/SIMULATORS IN THE COMMUNITY

Location	Callsign	Primary Freq	Tx Tone
CRD Fisgard	VE7CRD	443.025 (+5)	100.0
CRD-Juan de Fuca	VA7JDF	CREST	
CRD-Salt Spring Island	VA7SSI	443.025 (+5)	100.0
Colwood	VE7CWD	147.450	123.0
Langford	VE7LFD	146.415	123.0
Metchosin	VE7MEP	146.550	123.0
Oak Bay	VE7OEP	146.445	123.0
PEMO-Central Saanich	VE7CSP	147.420	123.0
PEMO-North Saanich	VE7NSP	147.420	123.0
PEMO-Sidney	VE7SDP	147.420	123.0
Saanich	VE7SEP	146.565	123.0
Sooke	VE7SOK		
Victoria	VE7VEP	146.475	123.0
View Royal	VA7VRO	146.535	123.0
WARA Net Control		146.840 (-600)	100.0
EMCR – S. Coast PREOC Ext	VE7PEP	146.580	123.0

APPENDIX E: PSLV CODE OF CONDUCT

- Volunteers will carry out their duties to the best of their abilities
- Volunteers will seek to develop and maintain skills necessary to the performance of their assigned duties
- Volunteers are to keep confidential all information they are exposed to while serving as volunteers, including information concerning other volunteers, clients, EMCR and other organizations
- Volunteers will not disclose confidential information, unless required to do so by law, or to assist in responding to an emergency
- Volunteers must maintain confidentiality even after the volunteer relationship has ended
- Volunteers cannot use confidential information for furthering any private interest or as a means of making personal gains
- Volunteers who are placed in leadership positions will exercise their responsibilities consistently and fairly
- Volunteers will respect the chain of command and follow reasonable directions given by a person in authority
- Volunteers will follow operational guidelines and policies
- Volunteers will not publicly criticize fellow volunteers, clients, EMCR or other organizations involved in an emergency response
- Volunteers will not use insulting, harassing or otherwise offensive language while serving as a volunteer
- Volunteers will conduct themselves in a manner that positively supports EMCR's policies and guidelines
- Volunteers will not represent themselves as agents of the Province of British Columbia
- Volunteers will not comment to the media or in social media on any operations they were involved in unless approved by the Tasking Agency
- Volunteers will work as part of a team, with personal and team safety always at the forefront
- Volunteers will treat others, including other volunteers, clients and members of other organizations with respect and dignity
- Volunteers will not engage in violence, harassment, abusive behaviour or discrimination
- Volunteers will carry out their duties in an honest and professional manner
- Volunteers will avoid real or perceived conflicts of interest
- Volunteers will declare involvement in any form of self-employment or private business which competes with programs or services supported by EMCR which could be considered a conflict of interest
- Volunteers who find themselves in a conflict of interest will self-declare to the appropriate regional office for vetting
- Volunteers will not use EMCR facilities, supplies or equipment without permission

- Volunteers will appropriately care for any materials entrusted to them and return all borrowed equipment and supplies
- Volunteers will observe all laws
- Volunteers will dress appropriately while on duty and will refrain from wearing EMCR identification when not on duty
- Volunteers will not accept an assignment or respond if they are under the influence of alcohol or drugs
- Volunteers will not respond or act in PSLV duties while under the influence of alcohol or drugs
- Volunteers will conduct exercises, training and operations in accordance with EMCR policies and operating guidelines; when there is no written EMCR standard, the standard of care shall be that of the related industry
- If a volunteer is unclear on any element of the code of conduct, the volunteer will seek out clarity from their PSLV Organization, Local Government or an EMCR regional office

APPENDIX F: KEATING ICS-205 COMMUNICATIONS PLAN FOR FEB 4, 2026

Communications Plan modeled on the ICS-205 form found on the JIBC website.

COMMUNICATIONS PLAN ICS-205		Task #: TTN25-134	Task Name:	For Operational Period: Feb 4, 2026	Updated: Dec 6, 2025	
CHANNEL ALLOCATION						
COMMS SYSTEM	CALLSIGN	COMMS FUNCTION	CH NAME	CH #	FREQ MHz	COMMENTS
All Data Messages	VE7PEP	Primary Data	N/A		Winlink CMS Gateway	Any Gateway
HF Voice – Day	VE7PEP	Command Net	N/A		7.275 LSB	0900-1030 only
HF Voice - Night	VE7PEP	Command Net	N/A		3.735 LSB	Backup only
VHF Voice – CRD	VE7PEP	Command Net	PREOC 146T580		146.580 Simplex	TX 123 TONE 1000-1300 only
VHF Call Channel	VE7PEP	Tactical	CALL 146.520		146.520 Simplex	
HF Voice	VE7PEP	Command Net			5.3715 USB	1030-1045 only
<u>REPEATERS</u>						
Island Trunk Voice	VE7PEP	Command Net	VE7RAA443.575R		443.575(+) T136.5 Hz	Any Trunk Rptr 0900-1100 only
UHF Land Mobile	XMV701	Tactical	BRUCE452.2375R		452.2375(+) T173.8Hz	
West Coast EOCS	VE7PEP	Tactical	VE7RYF444.925R		444.925(+) T100 Hz	

